



# SUSQUEHANNA

Glass Company  
- est. 1910 -

## EMPLOYMENT APPLICATION

731 Avenue H, Columbia PA 17512  
(717) 684-2155  
Careers@susquehannaglass.com

Please complete all information. Use ink and print clearly, so we can get to know you!

Date: \_\_\_\_\_

### PERSONAL INFORMATION

Full Name:

Address: \_\_\_\_\_ City: \_\_\_\_\_ State: \_\_\_\_\_ Zip Code: \_\_\_\_\_

Primary Phone: \_\_\_\_\_ Secondary Phone: \_\_\_\_\_ Email: \_\_\_\_\_

Are You Legally Authorized to work in the US? Yes  No  SS#: \_\_\_\_\_

Do You Have A Valid PA License? Yes  No

Are You Able To Lift, Push, And Pull 40 Lbs On A Regular Basis? Yes  No

Do You Have Any Limitations That Would Prevent You From Sitting/Standing 8 Or More Hours A Day? Yes  No

Have You Ever Been Convicted Of A Felony? Yes  No  If Yes, Please Describe:  
\_\_\_\_\_  
\_\_\_\_\_

Have You Ever Been Terminated Or Asked To Resign From Any Position Of Employment?  
Yes  No  If Yes, Please Describe: \_\_\_\_\_  
\_\_\_\_\_

Are You Willing To Submit A Pre-Employment Drug Screen? Yes  No

### JOB INTEREST

What Date Would You Be Available For Work: \_\_\_\_\_ Desired Wage / Salary: \$ \_\_\_\_\_

Position Applied For: Full Time  Part Time  Temporary / Seasonal

Packing  Production  Maintenance  Shipping / Receiving  Office

How Did You Learn About The Position? \_\_\_\_\_

Are You Willing To Accept Part Time Work if Full Time Is Unavailable? Yes  No

### YOUR AVAILABILITY

MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY

## EMERGENCY CONTACT

Full Name: \_\_\_\_\_  
Address: \_\_\_\_\_ City: \_\_\_\_\_ State: \_\_\_\_\_ Zip Code: \_\_\_\_\_  
Primary Phone: \_\_\_\_\_ Secondary Phone: \_\_\_\_\_ Email: \_\_\_\_\_  
Relationship To You: \_\_\_\_\_

## SKILLS

Do You Have Any Experience Operating The Following? Pallet Jack  Tow Motor  Box Truck

Do You Have Any Experience With Sand Blasting In Any Capacity? Yes  No

Do You Have Any Experience Working On An Assembly Line? Yes  No

Do You Have Any Experience In T-Shirt Printing or Screen Printing In Any Capacity? Yes  No

If Yes, Please Describe: \_\_\_\_\_

Do You Have Any Experience In Photo Development? Yes  No

Do You Have Any Design / Art Education or Training? Yes  No  If Yes, Please Describe:

\_\_\_\_\_

Do You Have Any Experience In Laser Engraving In Any Capacity? Yes  No

If Yes, Please Describe: \_\_\_\_\_

Do You Have Any Experience In Photo Development? Yes  No

Best Describe Your Computer Experience: None  Minimum  Moderate  Expert

## EDUCATION

Are You Currently Enrolled In School? Yes  No  If Yes, Please Describe:

\_\_\_\_\_

What Is The Highest Level Of Education That You Have Completed? \_\_\_\_\_

GED Or High School Diploma From: \_\_\_\_\_

College Or Technical Degree From: \_\_\_\_\_

Other Training, Certifications, Licenses Held: \_\_\_\_\_

## EMPLOYMENT HISTORY

Employer: \_\_\_\_\_ Job Title: \_\_\_\_\_

Address: \_\_\_\_\_ City: \_\_\_\_\_ State: \_\_\_\_\_ Zip Code: \_\_\_\_\_

Supervisor: \_\_\_\_\_ Phone: \_\_\_\_\_ Email: \_\_\_\_\_

Starting Salary: \_\_\_\_\_ Ending Salary: \_\_\_\_\_

Date Hired: \_\_\_\_\_ Date Ended: \_\_\_\_\_

Job Responsibilities: \_\_\_\_\_

Reason For Leaving: \_\_\_\_\_

Employer: \_\_\_\_\_ Job Title: \_\_\_\_\_

Address: \_\_\_\_\_ City: \_\_\_\_\_ State: \_\_\_\_\_ Zip Code: \_\_\_\_\_

Supervisor: \_\_\_\_\_ Phone: \_\_\_\_\_ Email: \_\_\_\_\_

Starting Salary: \_\_\_\_\_ Ending Salary: \_\_\_\_\_

Date Hired: \_\_\_\_\_ Date Ended: \_\_\_\_\_

Job Responsibilities: \_\_\_\_\_

Reason For Leaving: \_\_\_\_\_

## ACKNOWLEDGMENT & AUTHORIZATION

*I certify that answers given herein are truth and completed to the best of my knowledge.*

*I authorize investigation of all statements contained in this application for employment as may be necessary in arriving at an employment decision.*

*This application for employment shall be considered active for a period of time not to exceed 45 days. Any applicant wishing to be considered for employment beyond this time period should inquire as to whether or not applications are being accepted at that time.*

*I hereby understand and acknowledge that, unless otherwise defined by applicable law, any employment relationship with this organization is of an "at will" nature, which means that the Employee may resign at any time and the Employer may discharge Employee at any time with or without cause. It is further understood that the "at will" employment relationship may not be charged by any written document or by conduct unless such change is specifically acknowledged in writing by an authorized executive of this organization.*

*In the event of employment, I understand that false or misleading information given in my application or interview(s) may result in discharge. I understand, also, that I am required to abide by all rules and regulations of the employer.*

\_\_\_\_\_  
Signature of Applicant

\_\_\_\_\_  
Date